

# CITY OF WILLIAMS

## WATER OPERATOR GRADE 1 - 3 Annual Salary Range: \$37,163 – \$45,171

### DEFINITION

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Perform a variety of duties involved in the maintenance, repair, installation, construction and operation of the water distribution system and flood control operations and maintenance. Technical work and testing for water production, storage and treatment.

### TYPICAL DUTIES

Conducts field checks and responds to citizen complaints water leaks and quality. Exercises fire hydrants. Monitors, operates and adjusts controls on wells and water treatment plant equipment and machinery such as valves, motors, pumps, filters, chemical feeders and other equipment. Lubricates, cleans and assembles/reassembles equipment.

Takes readings, regulates pressure and flow through the system ensuring normal operations. Works with chemicals and performs water sampling using standard tools. Drives and ships samples to laboratories for testing. Records management and maintain daily log. Data entry and basic computer report generation.

General maintenance of pump houses and water tower such as sweeping and painting. Some confined space work.

### EMPLOYMENT STANDARDS

Education and Experience: Must hold a minimum of a Grade I Water Treatment Certificate and ability to obtain Grade 2 Distribution Certification and Grade 2 Treatment Certification within one year. Preference will be given to those already certified. One year of experience and a high school graduate. Related college degree preferred.

Knowledge of: Safe and efficient work practices related to inspection and chemical handling; modern plant equipment; physical, chemical and bacteriological processes involved in the treatment of water; use of small hand and power tools; principles of good customer service; effective communication; basic computer software applications;

Ability to: Read and interpret laws, codes, ordinances and policies; inspect, investigate, trouble shoot and repair mechanical, electronic and electrical malfunctions that may result in leaks and system breakdowns; calibrate testing equipment; interpret gauges, recording devices and monitoring equipment; prepare and present clear, concise and comprehensive verbal and written reports; analyze complex situations, problems and data, and use sound judgment in making decisions; communicate effectively and tactfully with the public in difficult situations; establish and maintain effective working relationships with City officials and employees, property and business owners, and staff of other regulatory agencies; work independently; perform manual labor; and, on an intermittent basis squat, twist, bend, kneel, climb ladders, push, pull, fine manipulation and lift up to fifty pounds.

Possession of Valid California Driver's License. Tuition reimbursement and continuing training provided.

**Applications can be obtained from City Hall, 810 E Street in Williams or by calling (530) 473-2519 to receive one by mail or visit our web site at [www.cityofwilliams.org](http://www.cityofwilliams.org).**