

City of Williams
810 E Street Williams, CA 95987
Phone: (530)473-2955 Email: tbybee@cityofwilliams.org

Building Permit Application
Please call ahead for an appointment
Incomplete applications will not be processed

Date: _____ Residential _____ Commercial _____
Project Address: _____
Assessor's Parcel #: _____

Property Owner

Name: _____ Phone: _____
Address: _____

Primary Contact

Name: _____ Phone: _____

Contractor Information

Name: _____ Phone: _____
Address: _____
License#: _____ Class: _____ Exp: _____
Workers Comp: _____ Number: _____

Scope of Work

Project Valuation: _____ Square Footage: _____

Existing Structure: Yes / No Secondary Dwelling: Yes / No

Applicant

____ Owner ____ Owner/ Builder ____ Contractor

Applicant Signature: _____

Project Address: _____

ENCROACHMENT DECLARATION

Will you be doing any of the following work in conjunction with your building permit?

	YES	NO
Closing an alley, street and/or sidewalk		
Cutting any portion of an alley, street or sidewalk		
Working above public right of way		
Trimming a public tree		
Placing a debris box in a public way		
Storage of construction equipment		

I certify that I have read the above and I have disclosed accurate information regarding the scope of my work at the address I have listed above.

Property Owner

Date

Licensed Contractor

Date

Failure to disclose accurate information may result in fines.

Permit Expiration:

Every permit shall become invalid unless the work on-site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on-site by such permit is suspended or abandoned for 180 days after the time the work is commenced. Work authorized by such permit with no inspections for a period of 180 days will be considered abandoned. The owner or authorized agent will need to request an extension in writing showing justifiable cause for extension.

Owner or Authorized agent

Date

PLEASE REVIEW THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING YOUR PERMIT APPLICATION:

Type or print in ink ALL information completely and legibly. California State Law requires that every permit applicant provides specific information and declarations regarding the proposed work. Please read the information below and follow the directions pertaining to your permit application. All applicants must provide the information requested.

The following represent the minimum number of submittals normally required to obtain plan check and building permit:

- 4 Sets of construction plans
- 4 Sets of truss and energy calculations
- 4 Sets of plot plans

1. Plans shall be drawn to scale, indicating location, nature and extent of work proposed. Show in detail that the project conforms to the provisions of the Building Code and all relevant laws, ordinances, rules and regulations.

All sheets of the drawings shall be the same size. Minimum size acceptable is 8 ½ x 11, preferred size is 11x17.

2. Provide the wet signature of the designer on all pages of the drawings.

3. Provide a signed statement by the designer stating he/she has reviewed the truss calculations for (the specific structure) and all loading and design criteria have been met.

4. If structure is engineered, provide wet signed and stamped structural calculations. All details, nailing, etc. must be transferred to the plans.

The architect or engineer providing structural calculations shall stamp and wet-sign the drawings or provide a statement stating he/she has reviewed the blueprints and all structural criteria per calculations have been incorporated.

5. Plot Plan

- Minimum sheet size 8 1/2 x 11
- Assessor's parcel number
- North arrow
- Show property dimensions
- Show all building and/or structures on the property (existing and proposed)
- Indicate distances between all buildings and/or structures and to property lines
- Show utility locations
- Show all streets and easements.

6. Floor Plan **Must be submitted with each application.**

- Minimum sheet size 8 ½ x 11
- Show dimensions of all rooms
- For remodel and additions include plans for existing and proposed structures. Clearly distinguish between existing and new construction.
- Show location of all electrical outlets and electrical panel

7. Foundation and floor framing plan

- Minimum sheet size 8 ½ x 11
- Provide detailed foundation plan; layout, piers, grade, beams, etc.
- Show floor framing, size and spacing
- Show anchor bolt spacing and size

8. Exterior Elevations

- Provide elevations for all four sides
- Show appearance of doors and windows
- Clearly distinguish between existing and new construction

Who may prepare plans

State law regulating the architectural and engineering professions describes who may prepare plans for buildings. Any person may prepare plans for new buildings or additions to buildings as follows:

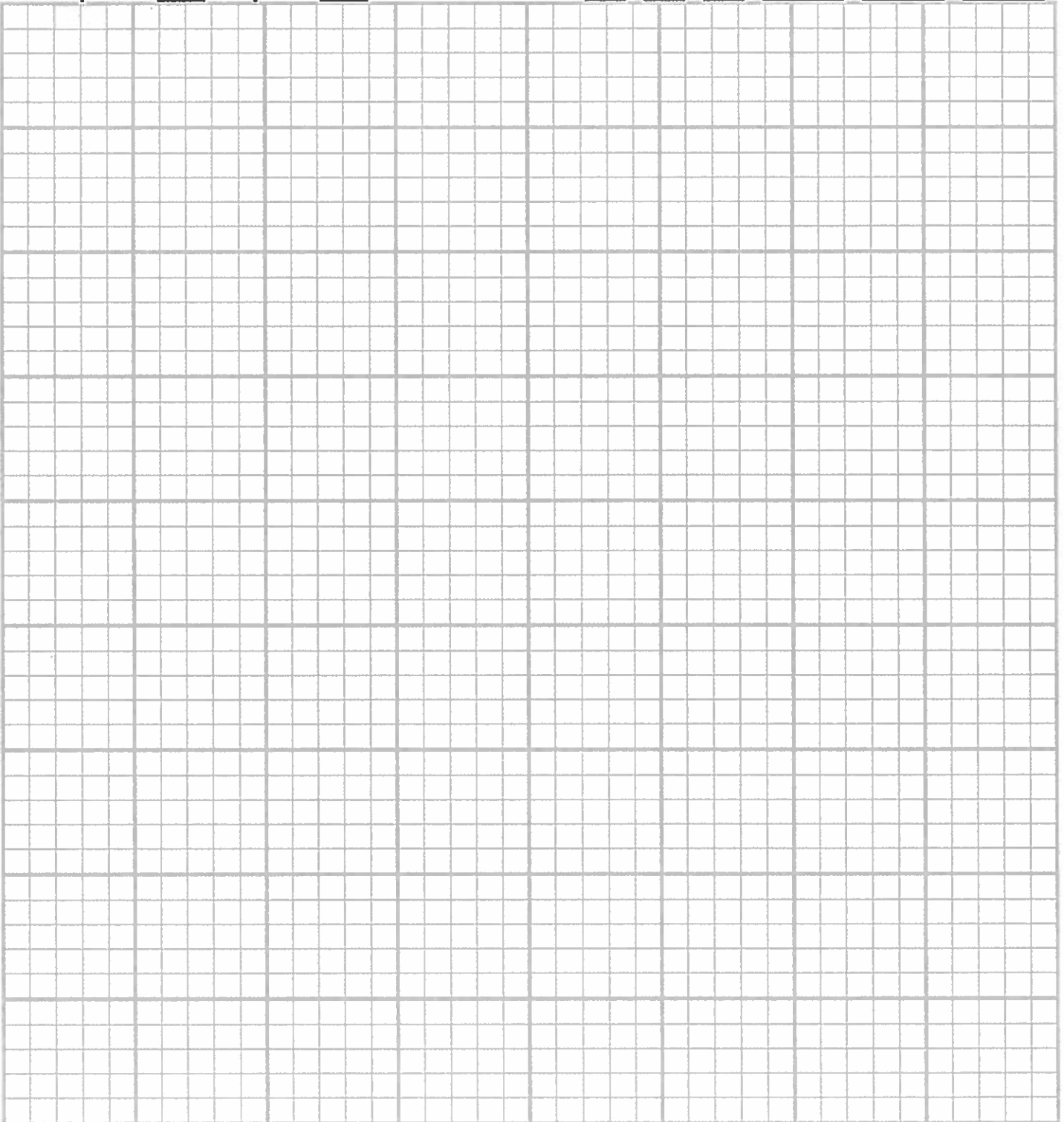
1. Single family dwellings of wood frame construction not more than two stories.
2. Multifamily dwellings of wood frame construction not more than two stories; no more than four dwelling units on any one lot.
3. Garages and other appurtenant structures of wood frame construction.
4. Interior nonstructural alterations which do not affect the structural system or safety of the building.
5. Agricultural and ranch building of wood frame construction.
6. Structure 20' or more in length or width may require engineering and structural calculations.

However, any of the above buildings which are not of conventional wood frame construction or have unusual design features, or where there is insufficient lateral bracing shall be designed by a registered civil engineer or licensed architect.

Applications expire in 6 months but may be extended for an additional 6-month period based on justifiable cause.

SITE PLAN

Each Square or _____ Is Equal To _____ Ft. Parcel Number: _____ - _____ - _____ - _____ - _____ - _____



Property Owner: _____

Address: _____

Name of Preparer (if different than above): _____

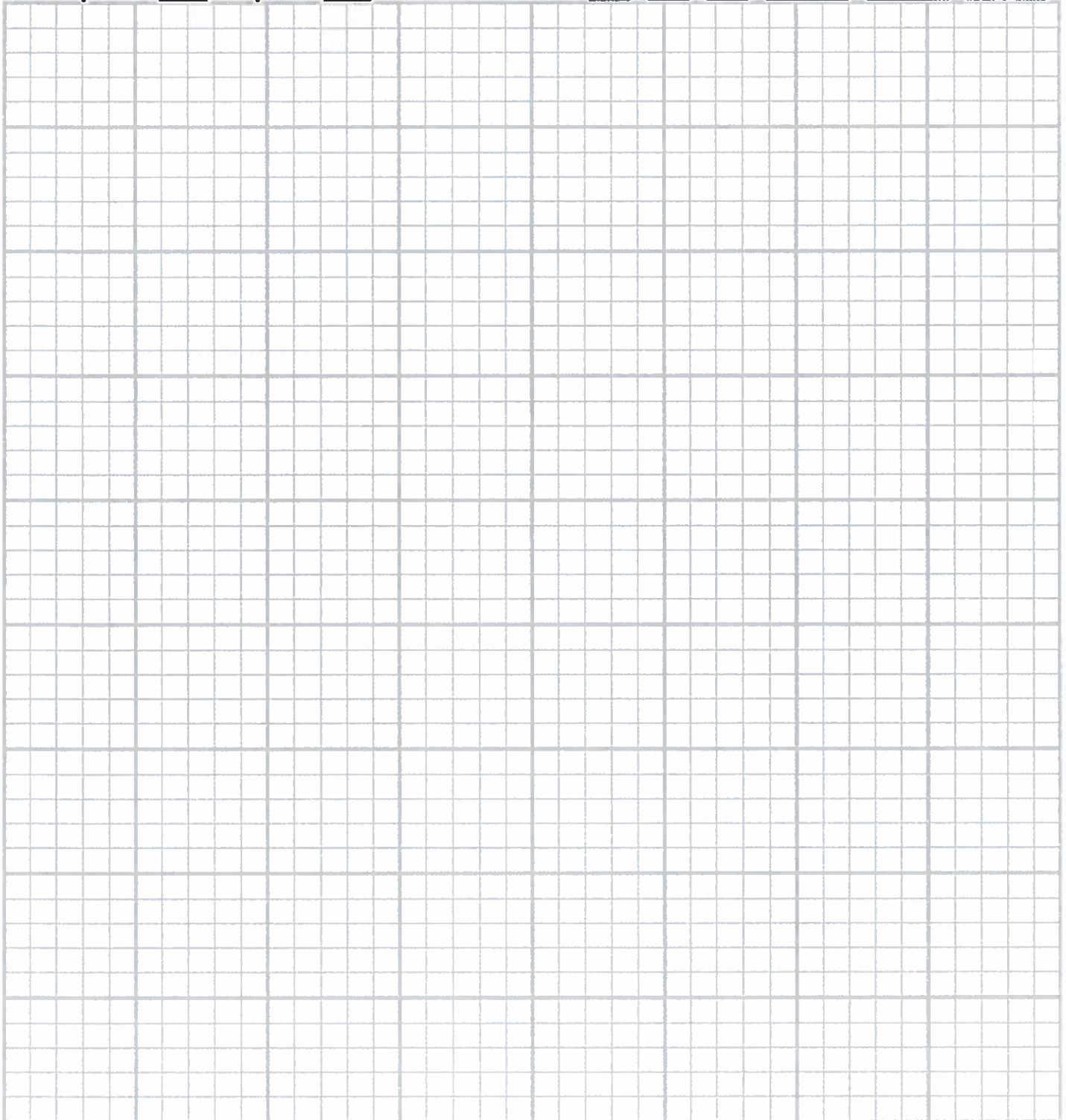
Zoning: _____

THIS PLOT IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE:

(Signature of Applicant or Agent) _____ DATE: _____

SITE PLAN

Each Square or _____ Is Equal To _____ Ft. Parcel Number: _____ - _____ - _____ - _____ - _____ - _____



Property Owner: _____

Address: _____

Name of Preparer (if different than above): _____

Zoning: _____

THIS PLOT IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE:

(Signature of Applicant or Agent) _____

DATE: _____

SITE PLAN

Each Square or _____ Is Equal To _____ Ft. Parcel Number: _____ - _____ - _____ - _____ - _____ - _____

Property Owner: _____

Address: _____

Name of Preparer (if different than above): _____

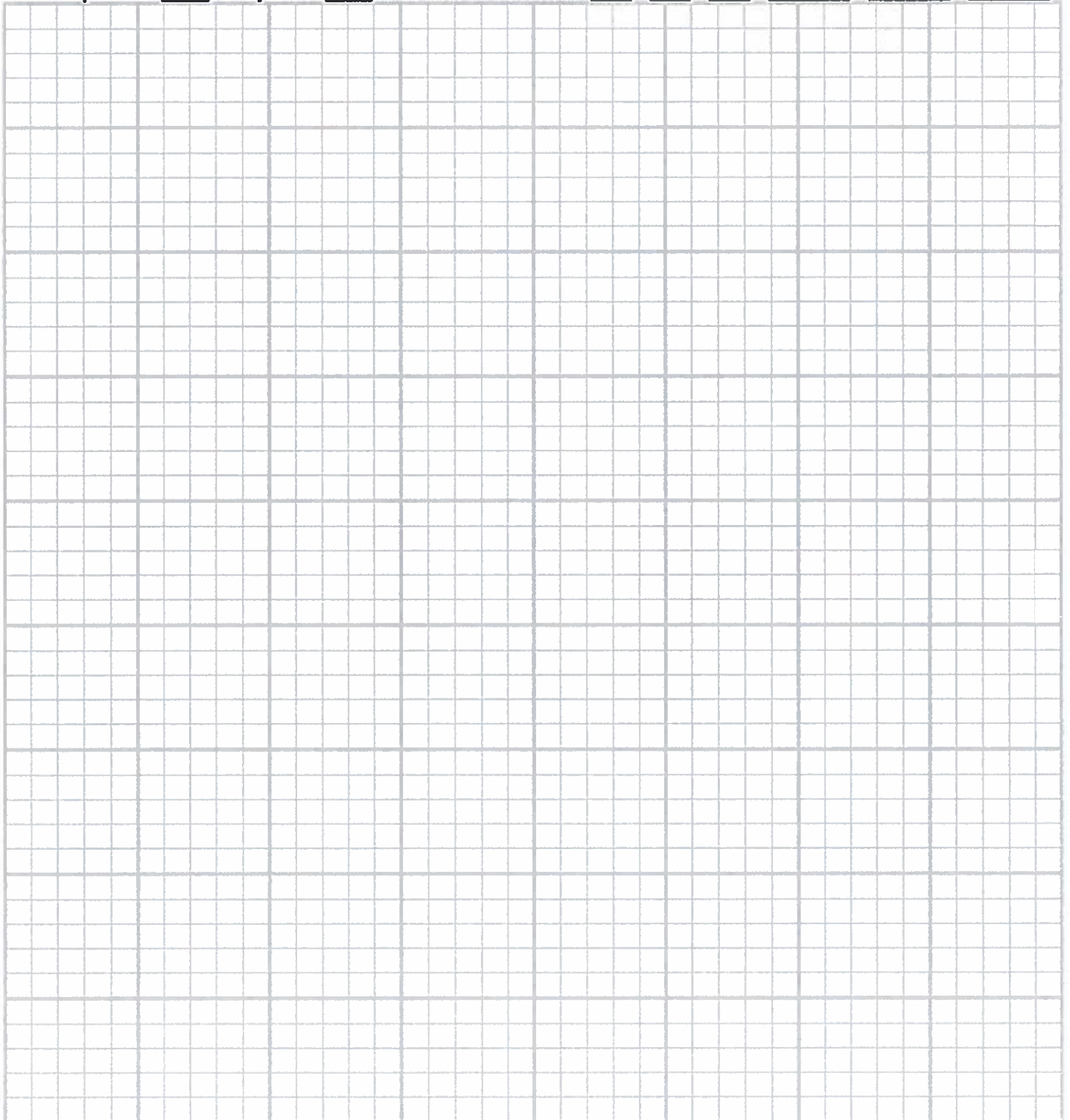
Zoning: _____

THIS PLOT IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE:

(Signature of Applicant or Agent) _____ DATE: _____

SITE PLAN

Each Square or _____ Is Equal To _____ Ft. Parcel Number: _____ - _____ - _____ - _____ - _____ - _____



Property Owner: _____

Address: _____

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